

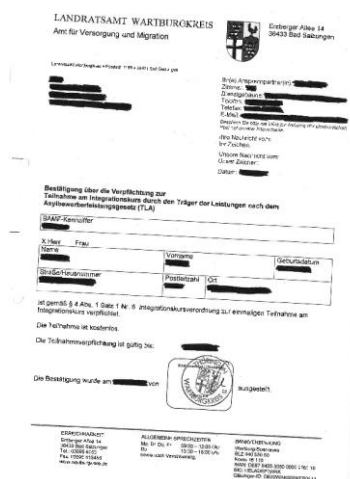
# How to take part in an integration course

## *Step 1: What do I need?*

a) Do I have an entitlement or an obligation?

There are two documents. You have an entitlement to the integration course or an obligation to an integration course. However, you need one of those documents to take part in an integration course.

Underneath you can see examples of an entitlement and an obligation. These examples are from the jobcenter and the office for foreigners.



b) How and where do I get these documents?

You receive an entitlement or an obligation at the **immigration authority**, the **job center** or at the **Federal Office for Migration and Refugees**.

The following groups mostly receive entitlements and obligations:

- ❖ Family members who join or follow the asylum seeker (especially wives and husbands)
- ❖ Foreigners who received the refugee status or who are under subsidiary protection

c) What am I and what must I do?

You are at least 17 years old and your compulsory education has to be fulfilled.

person applying for asylum	File the application.  <a href="https://www.bamf.de/SharedDocs/Anlagen/DE/Integration/Integrationskurse/Kursteilnehmer/AntraegeAlle/630-120_antrag-zulassung-integrationskurs-ausl_pdf.html?nn=282388">https://www.bamf.de/SharedDocs/Anlagen/DE/Integration/Integrationskurse/Kursteilnehmer/AntraegeAlle/630-120_antrag-zulassung-integrationskurs-ausl_pdf.html?nn=282388</a>
a person who is tolerated	File the application.  <a href="https://www.bamf.de/SharedDocs/Anlagen/DE/Integration/Integrationskurse/Kursteilnehmer/AntraegeAlle/630-120_antrag-zulassung-integrationskurs-ausl_pdf.html?nn=282388">https://www.bamf.de/SharedDocs/Anlagen/DE/Integration/Integrationskurse/Kursteilnehmer/AntraegeAlle/630-120_antrag-zulassung-integrationskurs-ausl_pdf.html?nn=282388</a>
<b>not</b> a citizen of the EU	File the application.  <a href="https://www.bamf.de/SharedDocs/Anlagen/DE/Integration/Integrationskurse/Kursteilnehmer/AntraegeAlle/630-120_antrag-zulassung-integrationskurs-ausl_pdf.html?nn=282388">https://www.bamf.de/SharedDocs/Anlagen/DE/Integration/Integrationskurse/Kursteilnehmer/AntraegeAlle/630-120_antrag-zulassung-integrationskurs-ausl_pdf.html?nn=282388</a>
a citizen of the EU	You must file an application directly at the <b>Federal Office for Migration and Refugees</b> for receiving a permit for an integration course. Link: <a href="https://www.bamf.de/SharedDocs/Anlagen/DE/Integration/Integrationskurse/Kursteilnehmer/AntraegeAlle/630-007_antrag-zulassung-integrationskurs-ausl_pdf.html;jsessionid=164916677B68E68CEB3C94C9ED8F08C3.internet532?nn=284188">https://www.bamf.de/SharedDocs/Anlagen/DE/Integration/Integrationskurse/Kursteilnehmer/AntraegeAlle/630-007_antrag-zulassung-integrationskurs-ausl_pdf.html;jsessionid=164916677B68E68CEB3C94C9ED8F08C3.internet532?nn=284188</a>

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## *Step 2: appointment for an entry-level test*

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For receiving an appointment for an entry-level test you need the following documents and you must bring these to the school (Volkshochschule).

- entitlement or obligation
- residence title for specific purposes or ID-Card

Please contact the VHS in Eisenach or Bad Salzungen for an appointment.

Contact Eisenach: [christiane.leischner@wartburgkreis.de](mailto:christiane.leischner@wartburgkreis.de) – 03695/617263

Contact Bad Salzungen: [viola.uhlig@wartburgkreis.de](mailto:viola.uhlig@wartburgkreis.de) – 03695/617253

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## *Step 3: write an entry-level test*

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If you have an appointment for an entry-level test, you'll appear punctual and bring the following things with you: pen, ID-Card or residence title for specific purposes, entitlement or obligation for the integration course and an administrative decision, if you receive money from the Federal Republic of Germany (e.g. unemployment benefit II or social welfare).

Please note that the test will take approximately 45 minutes.

Please note that you don't have to learn for this test. This test shall only help to find the appropriate course for you.

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## *Step 4: result of the entry-level test and the decision which course will be appropriate*

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If the result is certain, the school will contact you and inform you, which course will be appropriate for you and when you can start with your course. The level test will inform you if a general integration course, a second handwriting learner course or an alphabetical course is best for you. The school VHS Wartburgkreis offers mainly general integration courses.

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## *Step 5: application for assumption of costs and travelling allowance*

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You will have to pay for the integration course if you have an income or if another person pays your alimony. If you don't have an income, you can apply for an assumption of costs. You must do this application in written form at the responsible branch office of the **Federal Office for Migration and Refugees**. You will only receive an assumption of costs if you get unemployment benefit II or social welfare or if you have a very low income.

If you file this application, you must attach one of the following documents:

- administrative decision of unemployment benefit II
- social welfare
- housing benefit
- money from the Federal Law concerning the Promotion of Education or Training (BAföG)
- children's allowance
- benefits referring to the Asylum Seekers Benefits Act
- release of the charges for the kindergarten
- release of the charges for the "GEZ" (radio and TV)
- local social ticket
- granting of child or youth welfare

**IMPORTANT:** File the application bevor the integration course starts.

If the **Federal Office for Migration and Refugees (FOMR)** agrees with an assumption of costs, you will be able to file an application of travelling allowance. But this is only possible if there is a distance of more than 3 km on foot between the school and your home.



1

2

FOMR agrees with the assumption of costs



3



more than 3 km on foot



4

➔ file an application for travelling allowance

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## *Step 6: go to the German course*

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Be punctual the first day and bring pen and paper with you.

<sup>1</sup> <https://pixabay.com/de/vectors/flach-design-symbol-icon-www-2126884/>

<sup>2</sup> <https://pixabay.com/de/vectors/zecken-marke-gr%C3%BCn-recht-39830/>

<sup>3</sup> <https://pixabay.com/de/vectors/home-haus-ikonen-jims-karte-1294564/>

<sup>4</sup> <https://pixabay.com/de/vectors/schule-geb%C3%A4ude-bildung-eigentum-295210/>

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*Step 7: What contact for questions and  
who is responsible for me?*

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Eisenach: [christiane.leischner@wartburgkreis.de](mailto:christiane.leischner@wartburgkreis.de) – 03695/617263

➔ I live in Eisenach or in the northern area of the “Wartburgkreis”.

Bad Salzungen: [viola.uhlig@wartburgkreis.de](mailto:viola.uhlig@wartburgkreis.de) – 03695/617253

➔ I live in Bad Salzungen or in the southern area of the  
“Wartburgkreis”.