



Volkshochschule  
Eisenach

# How to take part in an integration course

## Step 1: What do I need?

a) Do I have an entitlement or an obligation?

There are two documents. You have an entitlement to the integration course or an obligation to an integration course. But you need one of those documents to take part in an integration course. (Underneath you can see examples of an entitlement and an obligation.)

**EISENACH**  
die WARTBURGSTADT

Bestätigung über die **Berechtigung** zur Teilnahme am Integrationskurs

Personenkennziffer des Bundesantrags  
9999999

Herr  Frau

Name Mustermann	Vorname Max	Geburtsdatum 01.01.1911
Stabschiffnummer Musterstr. 1	Postleitzahl 99817	Ort Eisenach

Ist gemäß § 4 Abs. 1 Satz 1 Ziffer 1 Integrationskursverordnung zur obigen Teilnahme am Integrationskurs berechtigt

oder

Ist gemäß § 4 Abs. 1 Satz 1 Ziffer 1 Integrationskursverordnung i.V.m. § 44 Abs. 3 Satz 1 Nr. 3 und Satz 2 AufenthG nur zur Teilnahme am Orientierungskurs berechtigt

Die Teilnahmeberechtigung ist gültig bis: 31.12.2016

Die Teilnahme ist kostenlos gemäß § 104 Abs. 5 AufenthG

Die Bestätigung wurde am 01.01.2016 von der Ausländerbehörde Eisenach ausgestellt

**EISENACH**  
die WARTBURGSTADT

Bestätigung über die **Verpflichtung** zur Teilnahme am Integrationskurs

Personenkennziffer des Bundesantrags  
9999999

Herr  Frau

Name Mustermann	Vorname Max	Geburtsdatum 01.01.1911
Stabschiffnummer Musterstr. 1	Postleitzahl 99817	Ort Eisenach

Ist zur Teilnahme am Integrationskurs verpflichtet:

Verpflichtung gemäß § 44a Abs. 1 Satz 1 Nr. 1a AufenthG (keine einfaches Sprachkenntnisse)

Die Verpflichtung gilt nur für die Teilnahme am Sprachkurs (§ 44a Abs. 2a i.V.m. § 30a AufenthG)

Die Teilnahme ist kostenlos gemäß § 104 Abs. 5 AufenthG

oder

Verpflichtung gemäß § 44a Abs. 1 Satz 1 Nr. 1b AufenthG (keine ausreichenden Sprachkenntnisse)

Die Teilnahmeverpflichtung gilt in beiden Fällen: zeitlich unbefristet

oder

Verpflichtung gemäß § 44a Abs. 1 Satz 1 Nr. 3 AufenthG (in besonderer Weise integrationsbedürftig)

Die Teilnahmeverpflichtung ist gültig bis:

Die Bestätigung wurde am 01.01.2016 von der Ausländerbehörde Eisenach ausgestellt



b) How and where do I get these documents?

You receive an entitlement or an obligation at the **immigration authority**, the **job center** or at the **Federal Office for Migration and Refugees**.

Entitlements and obligations are mostly received by the following groups:

- ❖ Family members who join or follow the asylum seeker (especially wives and husbands)
- ❖ Foreigners who received the refugee status or who are under subsidiary protection

c) What am I and what must I do?

You are at least 18 years old and your compulsory education has to be fulfilled.

person applying for asylum	File the application.  <a href="https://www.bamf.de/SharedDocs/Anlagen/DE/Integration/Integrationskurse/Kursteilnehmer/AntraegeAlle/630-120_antrag-zulassung-integrationskurs-ausl_pdf.html?nn=282388">https://www.bamf.de/SharedDocs/Anlagen/DE/Integration/Integrationskurse/Kursteilnehmer/AntraegeAlle/630-120_antrag-zulassung-integrationskurs-ausl_pdf.html?nn=282388</a>
a person who is tolerated	File the application.  <a href="https://www.bamf.de/SharedDocs/Anlagen/DE/Integration/Integrationskurse/Kursteilnehmer/AntraegeAlle/630-120_antrag-zulassung-integrationskurs-ausl_pdf.html?nn=282388">https://www.bamf.de/SharedDocs/Anlagen/DE/Integration/Integrationskurse/Kursteilnehmer/AntraegeAlle/630-120_antrag-zulassung-integrationskurs-ausl_pdf.html?nn=282388</a>
<b>not</b> a citizen of the EU	File the application.  <a href="https://www.bamf.de/SharedDocs/Anlagen/DE/Integration/Integrationskurse/Kursteilnehmer/AntraegeAlle/630-120_antrag-zulassung-integrationskurs-ausl_pdf.html?nn=282388">https://www.bamf.de/SharedDocs/Anlagen/DE/Integration/Integrationskurse/Kursteilnehmer/AntraegeAlle/630-120_antrag-zulassung-integrationskurs-ausl_pdf.html?nn=282388</a>
a citizen of the EU	You must file an application directly at the <b>Federal Office for Migration and Refugees</b> for receiving a permit for an integration course. Link: <a href="https://www.bamf.de/SharedDocs/Anlagen/DE/Integration/Integrationskurse/Kursteilnehmer/AntraegeAlle/630-007_antrag-zulassung-integrationskurs-ausl_pdf.html;jsessionid=164916677B68E68CEB3C94C9ED8F08C3.internet532?nn=284188">https://www.bamf.de/SharedDocs/Anlagen/DE/Integration/Integrationskurse/Kursteilnehmer/AntraegeAlle/630-007_antrag-zulassung-integrationskurs-ausl_pdf.html;jsessionid=164916677B68E68CEB3C94C9ED8F08C3.internet532?nn=284188</a>

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## *Step 2: appointment for an entry-level test*

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For receiving an appointment for an entry-level test you need the following documents and you must bring these to the school (Volkshochschule).

- entitlement **or** obligation
- residence title for specific purposes **or** ID-Card



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## *Step 3: write an entry-level test*

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If you have an appointment for an entry-level test, you'll appear punctual and bring the following things with you: pen, ID-Card or residence title for specific purposes, entitlement or obligation for the integration course and an administrative decision, if you receive money from the Federal Republic of Germany (e.g. unemployment benefit II or social welfare). Please note that the test will take approximately 45 minutes.

Please note that you don't have to learn for this test. This test shall only help to find the appropriate course for you.

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## *Step 4: result of the entry-level test and the decision which course will be appropriate*

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If the result is certain, the school will contact you and inform you which course will be appropriate for you and when you can start with your course.

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## *Step 5: application for assumption of costs and travelling allowance*

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You will have to pay for the integration course if you have an income or if another person pays your alimony. If you don't have an income, you can apply for an assumption of costs. You must do this application in written form at the responsible branch office of the **Federal Office for Migration and Refugees**. You will only receive an assumption of costs if you get unemployment benefit II or social welfare or if you have a very low income.

If you file this application, you must attach one of the following documents:

- administrative decision of unemployment benefit II
- social welfare
- housing benefit
- money from the Federal Law concerning the Promotion of Education or Training (BAföG)



- children's allowance
- benefits referring to the Asylum Seekers Benefits Act
- release of the charges for the kindergarten
- release of the charges for the "GEZ" (radio and TV)
- local social ticket
- granting of child or youth welfare

**IMPORTANT:** File the application before the integration course starts.

If the **Federal Office for Migration and Refugees (FOMR)** agrees with an assumption of costs, you will be able to file an application of travelling allowance. But this is only possible if there is a distance of more than 3 km on foot between the school and your home.



1



2

FOMR agrees with the assumption of costs



3



more than 3 km on foot



4

→ file an application for travelling allowance

<sup>1</sup> <https://pixabay.com/de/vectors/flach-design-symbol-icon-www-2126884/>

<sup>2</sup> <https://pixabay.com/de/vectors/zecken-marke-gr%C3%BCn-recht-39830/>

<sup>3</sup> <https://pixabay.com/de/vectors/home-haus-ikonen-jims-karte-1294564/>

<sup>4</sup> <https://pixabay.com/de/vectors/schule-geb%C3%A4ude-bildung-eigentum-295210/>

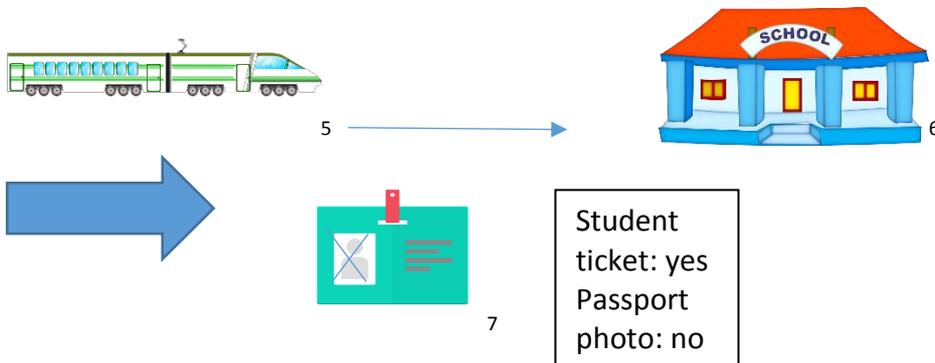


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## Step 6: go to the German course

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If you go by train to school, you will be able to get a student ticket as well but a passport photo won't be necessary.



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<sup>5</sup> <https://pixabay.com/de/vectors/zug-hochgeschwindigkeitszug-156076/>

<sup>6</sup> <https://pixabay.com/de/vectors/home-haus-ikonen-jims-karte-1294564/>

<sup>7</sup> <https://pixabay.com/de/vectors/name-namensschild-schild-ausweis-1714231/>